



**OFFICE OF THE
DISTRICT & SESSIONS JUDGE/ZILLA QAZI,
MALAKAND AT BATKHELA**

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Office Order

15.09.2026

It has been observed with grave concern that certain ministerial staff attached to various Courts & allied offices are not observing the prescribed office timings and are, in some cases, reporting late for duty or leaving the office(s) before the closing time without prior permission of the competent authority.

It is, therefore, hereby reiterated and directed that all ministerial staff shall ensure their punctual attendance at 08:00 A.M. and shall not leave the office before the closing time, i.e. 03:00 P.M., or before the conclusion of court proceedings by the concerned Presiding Officer.

Any violation of these directions, including habitual late attendance, unauthorized absence or premature departure from duty, shall be viewed seriously and may render the delinquent official liable to disciplinary proceedings under the applicable provisions of the Khyber Pakhtunkhwa Government Servants (Efficiency & Discipline) Rules, 2011.

(IFTIKHAR ELAHI)

District & Sessions Judge/ZQ,
Malakand at Batkhela

No. 2198-Q/D&SJ/ZQ (MKD)

Dated: 15.09.2026

Copy to:-

1. The worthy Registrar, Peshawar High Court, Peshawar.
2. All the Judicial Officers, District Malakand to convey the above instructions amongst their ministerial staff for strict compliance.
3. The District System Administrator, Sessions Court Malakand at Batkhela for uploading the same on official website.
4. Office copy

District & Sessions Judge/ZQ,
Malakand at Batkhela